



TENDER NOTICE FOR DISPOSAL OF OBSOLETE & UNSERVICEABLE STORES AND EQUIPMENT

TENDER NO. NGOB/02/DISPOSAL OF IDLE ASSETS/2019-2020

The NGOs Co-ordination Board invites interested bidders for the purchase of assorted obsolete and unserviceable ICT equipment as listed below:-

NO.	ITEM	LOCATION
1.	Printers, Type writer, Firewall, Workstation, Switch, assorted cables, keyboards, mouse, CPU's & Monitors	NAIROBI Head office Visit 14 th floor for viewing between working hours

Eligible candidates may obtain tender documents from NGOs Board's Cash Office; 15th Floor of Co-operative Bank House, Haile Selassie Avenue, during normal office hours upon payment of a non-refundable fee of Kshs.1,000.00 in a Banker's Cheque in favour of The NGOs Co-ordination Board or direct deposit to Board's account no.01136030582102 Co-operative Bank House branch. The document may also be downloaded from the NGOs Co-ordination Board website www.ngobureau.go.ke or PPIP portal www.tenders.go.ke free of charge. Bidders who download the tender document must arrange to register with NGOs Board the company name, postal and physical, and email and telephone address for the purposes of receiving any further tender clarifications and/or addendums if need be on email procurement@ngobureau.go.ke

Tender documents duly completed should be submitted in plain sealed envelopes bearing appropriate reference number and description of tender on the envelope and deposited at the Tender Box located on Co-operative Bank House 14th floor, on or before Friday, 5th June 2020 by 11.00 a.m. or addressed to:

**The Executive Director
NGOs Co-ordination Board
P.O Box 44617 – 00100
NAIROBI**

Kindly note that the sale of all items will be on " **AS – IS- WHERE – IS – CONDITION**" and all interested bidders are advised to visit the respective location and carry out their own assessment before making their final quote.